

## **DSU Vice-President, Internal**

### Report for the period *May 22 – June 19*

#### Current projects: Ratification, Communications, Society Expo

##### Ratification

- Member Services Coordinator has sent out drafted new ratification form for feedback to a few societies – feedback has been reviewed and used to adapt form. Currently working on integrating the form into the current website (and figuring out how to integrate it into the in-progress new one).
- Processed 32 General Interest/Constituent ratifications – see list of ratified societies [here](#).
- Reviewing constitutions for SRC and noting changes needed to send back to societies.
- Preparing email templates and necessary documents for Society Review Committee.
- Responding to inquiries about ratification and working to assist societies through the process.
- Update: For General Interest & Constituent Societies – Bank statements are no longer required to be provided upon ratification (once the new form is active) – and now must be included with DSU Grant applications.

##### Communications

- Working with Communications staff on regular social media post and slotting upcoming communications needs into a social media calendar – there have been delays in this due to staffing changes.
- Finished editing and uploading all (usable) photos from the DSU Photobank. Finished uploading and tagging these photos to Later (a social media post scheduling program) – also going through past social media to remove photos that have already been used in the past.
- Working on moving and adapting text from old website to new drafted one – finishing a drafted document on everything the new website needs to have.
- Created draft calendar for council dates to run by Graphic Designer.
- Created draft of DSU branded committee list to run by Graphic Designer.
- Did some photoshoots and got more familiar with photo set-up and editing.
- Planning out ‘Services’ Instagram story highlight series – also planning how to incorporate CFS services once we have them set-up.



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#### Society Expo

- Met with Society Expo Committee members for outgoing Member Services Coordinator to brief us on expo.
- Created detailed breakdown of Society Expo tasks based on checklist made by MSC.
- Met with Tabasa to plan when we'll start working on Society Expo next steps, have upcoming meeting with Society Engagement Commissioner to loop her in on all updates.

#### Committee Updates:

Prep for appointments and scheduling!

- Working on info-packages for committee members of Society Review Committee, Offices Steering Committee, and Accessibility Fund Committee.
- Will be reaching out to councilors of committees I chair (after they are appointed) to work out meeting schedules after discussing with exec.

First Offices Steering Committee meeting will occur during the week of June 24-29<sup>th</sup>.

Accessibility Fund Committee – Reviewing old documents and agreements – anticipating a meeting with admin to clarify role of DSU's committee vs one created by university (?).

#### Society Engagement Commissioner Updates:

- Read through Society Policy and DSU Bylaws.
- Brainstorming for Society Mixer events.
- Reading through and planning involvement in Society Expo planning.



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### Miscellaneous Updates:

- June 11<sup>th</sup> – Prepped for with VPAAE and attended Student Affairs Luncheon. Primarily discussed International student tuition and issues facing student parents.
  - My action items are to reach out to various members of Faculty/Administration about student maternity/paternity accommodations, changing stations in campus bathrooms, and daycare at Dal.
- Had one or two folks drop by during office hours for individual/society questions!
- Created draft email list of societies based on their self-labels.
- Met with Jamal from Reslife to discuss Residence Societies and creating better support/oversight – likely a project that will be ongoing throughout the year with us, Dean Martin, and Isa (VPFO).