Grants and Bursaries
- Grants Committee meeting on February 10, 2020, where we processed all pending grants
- Have processed and issued many International Student Emergency Bursaries
- Working on infographic to identify sources of grant funding at Dal & the DSU
- Continuing to revise
- Working on website updates to help societies write better grant applications

Communication
- Many communications with societies about fall and winter audits

Finances
- Beginning to compile budgets for several departments
- Looking into budget revisions to send Council members to conferences (including upcoming Circle meeting on March 6)
- Daily financial duties like approving invoices, signing cheques, maintaining records

Director of Operations Support
- Hiring committee support
- Answering emails
- Ensuring payment of invoices for liquor orders
- The first person to email me the numbers 1-3-7 I will buy you lunch at Pete’s – just curious to see who reads these.

Legal Updates
- Continuing to send documents and communications to lawyer retained for CFS prospective membership

Society Support
- Researching original levy questions
- Sent out large overview of audit process for winter 2020 audit
- Working with societies to create payment plans for outstanding balances

Health Plan
- Continuing to process opt-out requests
- Research into future options for a more cost-effective health plan
- Looking into options for covering HPV Vaccines and PrEP medication