

Ratification process guide for societies

For new societies

Process: General Interest/Constituent

1. Email dsumemberservices@dal.ca with as much information about the society you want to create. Then you might be asked a few questions to determine what type (for administrative purposes) and you will receive the link to ratification application form.
2. Complete and submit the form.
 - a. Only fully completed forms will be processed for further review.
3. Member Services Assistants (MSAs) will review the application for completeness.
4. Once the application is screened by MSAs, it will be up for review by the Vice President Internal.
5. Once VPI approves your application, your society will be notified that your society is now fully ratified with the DSU. You will receive "society number" as a proof for full ratification. Once your society is fully ratified, you will be notified that your society is now fully ratified with a "society number. Please use the Society recourses page on the DSU website, where you and your society executives can find various society request forms that may be useful to society operation, event planning, risk management etc.

Process: faculty/levy

- Unless there is a new faculty that University creates, there is no "new faculty society"
- Unless there is a new levy society that passes the referendum, there is no new levy society.

If you have any questions, please feel free to contact dsuvpi@dal.ca or dsumemberservices@dal.ca