



Dalhousie Student Union Building | 6136 University Avenue
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Report of the President

Name: Mariam Knakriah

Reporting Period: January 24 – February 6, 2024

Council Date: February 9, 2024

Internal Affairs

- ECMs – January 26, 2023 & February 2, 2024
 - Food Bank Operations: We are currently in discussions about the food bank operations for the upcoming year, exploring the possibility of transitioning the food bank manager position to a full-time role and deliberating on the accessibility criteria for utilizing the food bank's services.
 - Ramadan Iftaar and Decorations: Discussed Ramadan decorations within the SUB and explored the idea of hosting a potential Iftaar night to celebrate with our Muslim community members.
 - Loaded Ladle Capstone Group Project: We are currently in discussions with a Sustainability Capstone student group that is interested in establishing a community fridge in our basement. This initiative reflects our commitment to sustainability and community engagement, providing a practical and accessible resource for our members and the surrounding community.
- One-on-One with the General Manager – January 26, 2023 & February 2, 2024
 - Operations conversations, HR, and others.
- Meeting with the Research and Advocacy Coordinator – February 5, 2024
 - Met with Shelby to discuss our membership decisions with SNS and CASA, as well as the development of a new COOP survey tailored for students. During our meeting, we also addressed various pertinent topics and initiatives pertinent to our campus.

- Student Hours – January 19, 2024
 - As per routine, I convened with students to deliberate on various topics, fostering an open dialogue and exchange of ideas.
- DSU Executives x House Managers – January 24, 2024
 - The Executive team recently convened with the House Managers at the DSU to introduce ourselves and outline our respective portfolios, aiming to facilitate smoother communication channels and enhance the managers' interactions with visiting students. This meeting served to establish a cohesive understanding among all stakeholders, fostering a more efficient and informed environment within the DSU.
- Student Issues Discussions – January 24, 2024 & February 1, 2024
 - Omotoyo (VPAE) and I discussed various matters concerning the upcoming student town hall, the advocacy line referendum, an AI forum, and other related topics.
- DSU Executives Photoshoot – January 26, 2024
 - The Executives and I had a final photoshoot to capture the memories of our work throughout the year, preserving the essence of our collective efforts and achievements.
- Executive Write-ups – January 29, 2024
 - Worked on a write-up delineating my role aimed at amplifying student engagement and motivating them to pursue leadership opportunities within the DSU.
- Incumbency Meeting – February 1, 2024
 - I met with our Policy and Governance Coordinator to understand my Executive privileges and to grasp the dos and don'ts of being a rerunner.
- Council Prep – January 25, 2023 & February 8, 2024
 - I attended the standard Council prep meeting to ensure readiness and coordination for upcoming council sessions.
- Board of Operation – January 25, 2023 & February 8, 2024

- I participated in the Board of Operations meetings, engaging in discussions covering various aspects of operational matters to ensure smooth functioning and efficiency within the DSU.

University Affairs

- By-Weekly Meetings with Vice-Provost of Student Affairs – January 31, 2024 & February 6, 2024
 - I engaged in a discussion with Rick concerning two budget proposals: the implementation of a breastfeeding room in our building, where I outlined the available options. I also provided him with information on the rental payment we require for reserving a room for Friday prayer for the MSA and the Muslim community on campus.
 - Other topics were discussed.
- DalLeads Prep. – January 25, 2024
 - Had a meeting to prepare for DalLeads, a panel integral to the Leadership Academy, where I will be serving as a facilitator.
- Impact Awards Prep. – February 6, 2024
 - Had a meeting with Dal to discuss preparations for the Impact Awards ceremony, focusing on arrangements for my upcoming speech and ensuring a smooth event execution. Additionally, we addressed the coordination plans for Ramadan activities, such as Iftaar coordination.

External and Broader Community

- Nothing to report.

Upcoming Important Dates

- Annual Women's Memorial March – February 14, 2024
- Leadership Academy (High Performance) – February 10, 2024

- DalLeads Panel – February 10, 2024
- Dalhousie Senate Meeting – February 12, 2024
- Dalhousie Board of Governors – February 13, 2024



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Report of the Vice President, Internal

Name: Tammy Maniou

Reporting Period: January 24, 2024 – February 6, 2024

Council Date: February 9, 2024

Internal Affairs and DSU Committees

Society Expo – Day 2, January 24, 10 am:

- a. Assisted with tabling efforts at the Society Expo, including Society registration, wayfinding support, and explanation of Society Expo and DSU activities.

House Manager meeting, January 24, 4 pm:

- a. Met with Executives and House Managers to communicate portfolio responsibilities and communication/contact expectations.

Council prep meeting, January 25, 10 am:

- a. Met with the PGC and executive to go over the Council agenda and ask questions.

Exec photoshoot, January 26, 10 am:

- a. Took photos with the rest of the executive for the Wall of Nostalgia and social media.

Executive Committee meeting, January 26, 11:30 am:

- a. Took minutes.
- b. Discussed Food Bank operations and SUB decoration and room usage ideas.

Council meeting, January 26, 6:30 pm:

- a. Attended the meeting and voted on motions.
- b. Assisted Councillors with creating promo text for DSU Winter General Elections.

Comms meeting, January 29, 1 pm:

- a. Discussed progress on ongoing projects.
- b. Identified issues with Society graphics requests and comms request form.

Executive Committee meeting, February 1, 10 am:

- a. Took minutes.
- b. Discussed Community Fridge proposal, Impact Awards, and sponsorship opportunities.

Grants and Society Policy meeting w/ PGC, February 5, 11 am:

- a. Met with the PGC to ask questions around a Grants policy amendment proposal I'm working on, and to debrief on pending items for Society Policy review before sending off to BPRC.

Student Union Society research debrief, February 5, 2:30 pm:

- a. Met with the Societies and Programming Coordinator and Internal Commissioner.
- b. The findings discussed were relevant to research the Commissioner was asked to conduct on other Student Unions' services and supports for Societies, through programs, material support, and human resource support, as well as methods for assessing a Society's (in)activity.
- c. The Commissioner was subsequently asked to look more into Societies and Clubs' management platforms.

Society Review Committee Updates

No meetings so far. Have received two complaints.

- One was about a Faculty Society's AGM notice. The Society has been emailed and we're working through the problem.
- The other is about a General Society's executive appointment procedures (or lack thereof). I'm meeting with the complainant for more information.

Psycho-educational Assessment Committee Updates

Meeting, January 24, 6 pm:

- a. Met with Committee members to see if there were any new applications.
- b. Voted on reserving remaining funds for Indigenous students in need of assessments.

Student Accessibility Fund Committee Updates

Meeting, January 29, 12 pm:

- a. Assessed budget for the rest of the year.
- b. Processed applications.

University Affairs and Committees

Promoting Community Connections on Sexton Campus, January 25, 11:30 am:

- a. Tabled at the event, promoted nominations for DSU Winter General Elections.

Dalhousie University Accessibility Advisory Committee, January 29, 3 pm:

- a. Received end-of-year report from the co-chairs.

Dal Reals meeting, January 31, 9:30 am:

- a. Met with the Committee to discuss the author reading event's agenda.
- b. Per the Committee's recommendation, I sent an email to the South Asian Students' Society to invite them to participate in and promote the event.

External and Broader Community

Nothing to report.

Goal Progress

Fall: Working on Elections and AGM guide materials. Outlines have been completed for both and AGM guide is $\frac{3}{4}$ of the way done.

Upcoming Dates

Dal Reads author reading event, February 8, 6 pm.

Computer Science Society Gala, February 9, 5:30 pm.



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Report of the Vice President, Finance and Operations

Name: Henry Amin

Reporting Period: January 24, 2024 – February 06, 2024

Council Date: February 9th, 2024

Internal Affairs and DSU Committees

- **ECMs:** As a member of the Executive Committee, I've participated our meetings, providing insights, and offering my assistance as required.
- **Response and Guidance:** In my capacity as VPFO, I have made it a priority to expeditiously respond to all emails, offering guidance and assistance to societies and members as per my role and within my jurisdiction.
- **Society Support:** Met with representatives from several societies to offer comprehensive support and guidance tailored to their respective requirements.
- **Weekly Meetings:** I participated in multiple meetings pertinent to my portfolio.
- **Exec Photoshoot:** Participated in an executive photoshoot aimed at strengthening transparency and encouraging engagement with the student body.
- **Budget Discussion Meetings:** Facilitated multiple sessions dedicated to examining the budget for the upcoming fiscal year and thorough research was conducted for each department. This strategic approach was aimed at formulating a budget that aligns with the interests of both the union and the student body.
- **Treasurer Training:** Hosted a comprehensive training session for treasurers on February 6th, 2024, where I made sure they were fully equipped with the necessary data and resources to effectively fulfill their roles and responsibilities within their respective societies.
- **Signage Discussion Meeting:** Collaborated with the President and Vice President of Student Life in a comprehensive meeting focused on a prospective signage project spearheaded by the President. The meeting included a thorough examination of the project's logistics, cost analysis, and an evaluation of its overall feasibility.

Board of Operations

- Conducted a Board of Operations meeting, where we discussed and made decisions on key agenda items crucial to the union's governance and operations. During this meeting, we reviewed and deliberated on various proposals and initiatives, and made sure that each decision was aligned with the strategic objectives of the union.

Grants and Sponsorship Committee Updates

- Program has been paused and meetings will be scheduled on case-to-case basis.

International Student Emergency Bursary Committee Updates

- Conducted a meeting where we have finalized our revision of applications and discussed improving the application process with the committee members.

University Affairs and Committees

- N/A

External and Broader Community

- N/A

Goal Progress

a) Winter Semester Goal: Writing a Treasurer Training Booklet for DSU Societies

During the winter semester, my main objective will be to develop a treasurer training booklet specifically tailored for treasurers of DSU societies. Given the unique challenges and specific responsibilities that come with managing finances at the society level, it's crucial to provide guidance that's both relevant and comprehensive. This booklet will detail best practices, essential financial procedures, reporting guidelines, communication strategies specific to DSU societies and sponsors, and most importantly, guidance on the audits process. Navigating audits can be a complex task, and this resource will offer step-by-step insights to ensure that treasurers are well-prepared and confident during these reviews. By creating this resource, the aim is to ensure that treasurers of all DSU societies have a clear roadmap to manage their roles effectively, fostering financial responsibility and accountability across the board.

Upcoming Dates

a) More treasurer training sessions to come.



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Report of the Vice President, Academic and External

Name: Omotayo Bankole

Reporting Period: January 24- February 6th

Council Date: February 9th, 2024.

Internal Affairs and DSU Committees

January 24th:

- Executives and House Managers meeting: The executives and the house managers had a meeting to go over communication channels and preferences for how situations should be handled

January 25th:

- Council Prep Meeting: Our Policy coordinator conducts a regular preparatory meeting with the executives.

January 26th:

- Council Meeting: Attended council meeting

January 31st:

- Check in with Advocacy Coordinator: I had a check-in meeting with the Advocacy and Research Coordinator.

January 26th/31st:

- ECM: Attended ECM meeting

February 1st:

- Student issues discussion with the president: Bi-weekly brainstorm session with the president to provide updates and to discuss potential advocacy initiatives or issues.

External Committee Updates

January 25th:

- Dal Leads Panel Brainstorm: A brainstorm meeting with the upcoming student panelist for the Dal Leads 2024.

University Affairs and Committees

January 26th:

- Ratification of SDC cases: Resolved disciplinary cases handled by AIOs undergo a ratification process within the Senate. This entails a meticulous review of numerous cases to identify any errors or inconsistencies in the decisions made or methods employed.

January 24th:

- Meeting with Christian Blouin: On this particular day, the meeting between me and Mr. Blouin centred around student perspectives regarding the use of AI in university education system and the possibility of setting up a student forum to have this discussion with the student body.

January 31st:

- SLEQ TaskForce Meeting: A meeting was called to kickstart a review process of some part of the SLEQ questionnaire.

February 2nd:

- Meeting with student on Equity issues: I held a meeting with a student struggling with an Equity issue form an administrative discussion.

External and Broader Community

January 25th:

- SNS Winter Board Meeting: Attended a board meeting on invitation from Students Nova Scotia

Upcoming Dates

February 9: CSS Snowball Awards

February 10: Dal Leads Conference 2024

February 12: Dalhousie Senate Meeting



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Report of the Vice President, Student Life

Name: Ana Patton

Reporting Period: January 24 - February 6, 2024

Council Date: February 9th, 2024

Internal Affairs and DSU Committees

ECM – Ongoing

- Discussed day-to-day activities, as well as some communications updates and sponsorship opportunities.

Projects Update – Jan 23

- Met with Mariam and Pat regarding a few projects that are occurring in the building!
- I helped Henry put together a proposal for SA for a Breastfeeding room in the SUB!

House Managers Meeting – Jan 24

- Met with some of the part time staff and got to know one another better! We let them know about our portfolios to help provide them with information to better direct students to the proper execs!

Student Life Committee – Jan 31

- Chaired the SLC!
- Brainstormed some events for the upcoming months, and heard from the councillors and general members about what kinds of events would best serve the individuals from their communities!
- **Next meeting: Feb 14**

Gala Communications Meeting – Feb 1

- Discussed logistics, as well as some ideas surrounding the comms strategy for the upcoming gala.
- More info to come soon!

SERC Interviews – Jan 26 & Feb 1

- Interviewed the applicants for the SERC assistant position with Jodi!
- We had 5 interviews and we have decided on two candidates!

University Affairs and Committees

Mental Health Forum – Jan 24

- I hosted the MHF, and heard lots of amazing ideas from many members of the community. I heard from students, faculty and staff about the issues we face and how they impact each individual.

Impact Awards Planning – Jan 23, Jan 25, Jan 30, Jan 31, Feb 1 and Feb 6

- Met with the other organizer and discussed day-of logistics, nominations, script, speakers, presenters and the MCs!
- Met with MC candidate and decided they suit our event!
- Nominations close Thursday, February 8th at 11:59 pm, please have a look at the form and see if you'd like to nominate a society or individual!

External and Broader Community

- Nothing to report as of now!

Goal Progress

- Set a meeting with some of the execs to discuss a few ideas that they have proposed! We will meet and I will implement the ideas into the documentation.
- University was looped in and we will set a date to meet with them soon!

Upcoming Dates

Pride Week

- Queer Hangout, Feb 5th 6-9 PM, RM 303 in SUB!
- Paint Night, Feb 7th 6-9, Council Chambers in SUB!

Society Appreciation Gala – March 2nd

Tax Clinic – TBA

Saint Patrick's Day - TBA